

Corporate Committee - <b>Action Tracker Public</b> (actions from public meetings)				
Meeting date	Action	Response	Who by	Status
15-Sep-22	Go through minutes of the last two years to see if there were any uncompleted actions.	Jack Booth: All minutes of the last two years have been gone through. There were no actions arising from these that were not completed or covered on previous agendas.	Jack Booth	Completed
15-Sep-22	To send the chair information regarding the number of contracts that had three quotations and the amount of contracts that had more than a single bidder.	Barry Phelps: A special report needs to be written by the systems provider to ascertain this information. We have requested what if any cost is associated with this along with timescales.	Barry Phelps	Ongoing
15-Sep-22	At appendix 1 in the table titled 'Arrangements for letting contracts', a committee member noted that the wording should be affirmative not passive. For example, to use 'ensure' rather than 'consider'.	Barry Phelps: Currently liaising with Audit & Risk colleagues to understand what scope there is in amending the report to be more affirmative.	Barry Phelps	Ongoing
15-Sep-22	At the suggestion of the chair, look at the feasibility of setting up an informal group with the Head of Procurement, the Head of Audit & Risk Management, and the CEO to ensure that issues around procurement were resolved in a timely manner.	To highlight the implementation of recommendations with the Chief Executive, the Director of Finance and the Head of Procurement by Dec 2022.	Minesh Jani	Completed
15-Sep-22	Assess the feasibility of setting up internal contracts register by the end of 2022. Additionally, to look into bringing any other actions forward, where possible, before the planned implementation date of the procurement software at the end of 2023.	Barry Phelps: It may be possible to manually create a simplified contract register with basic information (i.e. reference, supplier, short description start and end date, value) on a quarterly basis from the four primary corporate procurement systems. This will be attempted at the end of Q3.	Barry Phelps	Ongoing
15-Sep-22	Circulate letter from district auditors to all committee members.	Completed the day after the meeting.	Kaycee Ikegwu	Completed
15-Sep-22	Send Councillor Mahbub the public minutes of the Staffing and Remuneration Committee for information about apprenticeships at the council.	Completed the day after the meeting.	Jack Booth	Completed
15-Sep-22	Send timelines for specific school audits at fieldwork stage to Councillor Abela.	Vanessa Bateman: 'South Haringey received their draft report from Mazars yesterday (14 September 2022). The responses are due by 28 September when a final report will be issued. The outcome should therefore be in the next committee report.'	Minesh Jani	Completed
15-Sep-22	To bring a report to the next Corporate Committee meeting on 15 November 2022 about Homes for Haringey. The paper would include the outcome of recommendations of a previous audit.	Minesh Jani: Part of the agenda of the Corporate Committee meeting on 15 November 2022.	Minesh Jani	Completed
15-Sep-22	Share the summary regarding the repairs function, with committee members, which was presented to the Homes for Haringey Audit Committee.	Minesh Jani: The Annual Internal Audit report presented to the Corporate Committee in July 2022 sets out the summary of findings from the audit of repairs function. The Head of Audit & Risk will email details to the Corporate	Minesh Jani	Completed
15-Sep-22	To invite the Head of Digital Services to the meeting on 15 November 2022, to give an update on the progress of actions from the recent cyber security audit.	Minesh Jani: The Head of Digital Services is attending the next meeting.	Minesh Jani	Completed
15-Sep-22	To send committee members the right to buy process to pass on to residents where necessary.	Jack Booth: The Assistant Director of Strategy, Communication, and Collaboration is speaking to housing colleagues to liaise with the Leaders office to arrange.	Claire McCarthy	Ongoing
15-Sep-22	To look into organising a members training around the right to buy.	Jack Booth: The Assistant Director of Strategy, Communication, and Collaboration is speaking to housing colleagues to liaise with the Leaders office to arrange.	Claire McCarthy	Ongoing